



JOB OPPORTUNITIES

DATE OF POSTING: January 5, 2024

JOB TITLE: Natural Gas Pipeline Safety & Compliance Director

JOB ID: 23000332

SALARY:

Grade 61

Minimum: \$2,177.75/ week

Midpoint: \$2,776.64

DEPARTMENT: Pipeline Safety & Compliance

SUPERVISOR: Vice President – Natural Gas & Water Operations

WORK SCHEDULE: 8:00 a.m. - 5:00 p.m., Monday – Friday.

WORK LOCATION: 301 E. Central

PURPOSE OF POSITION:

Under the general direction of the Vice President – Natural Gas & Water Operations or designee, responsible for providing direction, oversight, reporting and related training activities across the Utility needed to maintain pipeline safety, security, integrity, and compliance, for all natural gas transmission and distribution assets in accordance with all governing agencies such as the Federal Pipeline and Hazardous Materials Safety Administration (PHMSA), the Missouri Public Service Commission (PSC), the Transportation Security Administration (TSA), and any other regulatory agencies having jurisdiction. Serves as a lead advisor to CU's Pipeline Security Officer. Directs code compliance staff. Monitors and coordinates pipeline regulatory affairs with outside entities.

ESSENTIAL JOB FUNCTIONS:

1. Responsible for development, maintenance, and administration of all natural gas regulatory plans and programs.
2. Responsible for and oversees filing of all required reporting to all governing regulatory agencies.

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3. In conjunction with code compliance staff, serve as liaison with all governing agencies on any inspections, audits, surveys, and other review activities. Provides direction and support during such activities as necessary, including associated preparation of records.
4. Leads in the development, implementation, maintenance, and compliance of the Natural Gas Transmission Integrity Management Program (TIMP) and Natural Gas Distribution Integrity Management Program (DIMP). Works in conjunction with other departmental Directors to manage staffing resources necessary to develop, implement, and support these programs.
5. Monitors TIMP and DIMP regulations and ensures proactive compliance with appropriate company documents, procedures, and standards. Responsible for formal and informal employee training programs to ensure understanding of employee roles and responsibilities as described in TIMP and DIMP plans.
6. Regularly collaborates with the other departmental Directors to coordinate field activities related to pipeline safety compliance, such as leak surveys, right-of-way clearing and corrosion control, as required.
7. Implements and manages the Safety Management Systems (SMS) across all affected functional areas of the Utility to support compliance with all applicable regulatory standards including management of centralized compliance documentation, compliance assessments, audits, training, and reporting.
8. Monitors electric regulatory environmental issues that impact CU's natural gas system and coordinates this information with internal staff, affiliates, and outside governing agencies.
9. Provides strategic recommendations and assistance to management with business policy development for natural gas pipeline transmission and distribution regulatory activities.
10. Regularly collaborates with other departmental Directors to develop budgets, projects, schedules, and plans for both capital and non-capital activities needed to maintain the Utilities' pipeline systems safety and integrity, including operations, maintenance, and new construction activities.
11. Sets departmental goals and develops measurement criteria for reporting requirements.
12. Assures adherence to Utility policies, safety rules, governmental regulations, and non-discrimination /affirmative action plans.
13. Responsible for review and appropriate action on department's overall labor requirements, labor budget, and financial reports.
14. Performs other related duties as required or assigned by management.

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QUALIFICATIONS:

Education and Experience:

A Bachelor's degree with a major in engineering, business, management, or suitable related technical field is required. An advanced degree in business, engineering, or management is preferred. Eight or more years' recent progressively responsible experience in natural gas engineering or operations in a natural gas company, with at least five years of progressively responsible management experience is required. Eight or more years' recent progressively responsible experience in natural gas compliance/integrity is preferred.

Licensing/Certification:

Must have a valid driver's license (minimum Class F). Professional Engineering license is preferred.

Knowledge, Skills, and Abilities:

- Extensive knowledge of all federal and state pipeline safety regulations.
- Advanced knowledge of the technological practices applicable to all functions of natural gas transmission and distribution.
- Excellent leadership and management skills with advanced knowledge and full understanding of management techniques and practices.
- Knowledge of principles and practices of business administration, including financial management, long term planning and budgeting.
- Strong interpersonal skills and a collaborative communication style that results in effective working relationships with individuals of diverse backgrounds.
- Excellent written and oral communication skills and the ability to effectively present material publicly to small and large groups of professionals and/or non-professionals.
- Excellent organizational and analytical skills as demonstrated by the ability to collect, develop, assess, and blend information and recommendations from a wide variety of sources.
- Excellent judgement, decision making, problem solving, and critical skills.
- Ability to:
 - Skillfully handle personnel problems and situations involving tact, discipline, and employee recognition.
 - Interact effectively with the public, news media government officials, and fellow employees.
 - Work well under high stress levels, with frequent interruptions and with tight and often changing deadlines.
 - Meet deadlines and schedule work for a timely completion.
 - Handle confidential personnel and other information with good judgement and discretion.
- Ensure EEO/AAP compliance according to CU's policy 2.29.

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Physical Requirements:

Typically, sedentary work. Ability to express or exchange ideas by means of the spoken word and receive detailed information through oral communication. Substantial movements of the wrists, hands, and/or fingers, and close visual acuity to operate a computer is required.

Working Conditions:

Normal office environment with some field work in all weather conditions. Extensive travel outside Springfield and Missouri may be required.

Miscellaneous Requirements:

- Subject to Department of Transportation's and/or Public Service Commission's drug testing requirements.
- Must be able to work successfully with diverse groups of people.
- Employees must remain alert and aware of their surroundings at all times and maintain the ability to respond to changing circumstances in a timely manner.

TESTING:

Testing may be required.