

MISSOURI SOCIETY OF PROFESSIONAL ENGINEERS

PROFESSIONAL ENGINEERS IN CONSTRUCTION DIVISION

BY-LAWS

June 1, 2011

**ARTICLE I**

**Governance**

**Section 1. Organization:** The Missouri Society of Professional Engineers – Professional Engineers in Construction Division, hereinafter referred to as PEC is organized under the provisions of the Constitution of the Missouri Society of Professional Engineers. Nothing herein shall be construed as conflicting with the MSPE Constitution and Bylaws. Any member of MSPE whose primary interest is in the field of Construction may designate themselves as a member of MSPE-PEC.

**Section 2. Board of Directors:** PEC shall be governed by a Board of Directors, hereinafter referred to as “The Board.” The Board shall conform to the following:

- A. **Positions & Titles:** PEC shall consist of the following officers: Chair, Vice Chair, Immediate Past Chair, and Chapter Representatives.
- B. **Terms:** The Chair, Vice Chair, Past Chair, and Chapter Representatives shall be two year terms.
- C. **Chair Election:** The Board shall nominate and elect the Chair, and Vice Chair, by majority vote of those Board members attending the Annual Meeting. The Chair must have served as a Chapter Representative for at least one year.
- D. **Chapter Representative Selection:** The PEC Chair is responsible for soliciting nominations from Chapters for unfilled PEC Representative positions. The Chair, in consultation with the current Board, will appoint PEC Chapter Representatives for the new fiscal year (July 1 to June 30). The Chair may appoint more than one representative per Chapter, but only one vote will be counted for official Board business.
- E. **Number of Chapter Representatives:** The maximum number of PEC Representatives will be equal to the number of Chapters.

F. Eligibility: Board members must be MSPE members, as defined by the MSPE by-laws, who have selected PEC as their practice division.

**Section 3. Duties of Board Members:** PEC Board members shall have the following duties:

A. Chair:

- Attendance at MSPE Board of Directors meetings, as the PEC representative on the MSPE Board of Directors.
- Submission of programs and activities to the MSPE Board of Directors, as necessary and appropriate.
- Annual PEC Budget preparation, submission to the MSPE Board of Directors at by June 1st adn before the Annual Convention, and the execution thereof.
- Scheduling and arranging of The Board meetings.
- Preside over The Board meetings.
- Oversight of all activities of The Board.
- Appointments to all special and standing PEC committees.
- Obligation of PEC funds

B, Vice Chair: Assist the Chair. Train to assume the position of Chair. Attend MSPE and PEC Board meetings.

C. Immediate Past Chair: Attend Board meetings. Preside at PEC Division meetings in the absence of the Chair.

D. Chapter Representatives: Attend The Board meetings.

**Section 4. Meetings:** The Board shall meet not less than twice a year. One of the meetings will be at either the MSPE Annual Convention or the Winter MSPE Board of Directors Meeting. All meetings are open to the PEC general membership. Meetings may be conducted by electronic means, such as email or teleconferencing.

**Section 5. Records:** The records of PEC shall be administered by the Executive Director of MSPE.

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## ARTICLE II

## Mission

**Section 1. Mission Statement:** PEC will promote the professional, social and economic interest of the engineer in construction in service to the public.

**Section 2. Specific Interests and Concerns:** The activities of PEC will be guided by the following:

- A. Code of Ethics: Adherence to, maintenance, and propagation of the engineers' Code of Ethics.
- B. Professional Engineer Registration: Encourage the registration of all qualified engineers in constructions.
- C. Continuing Education: Support public and private programs established to increase the professional competence of engineers in construction.
- D. Public Relations: Cultivation of public appreciation for the technological achievements of engineers in construction and their employers, and of better relationships based on mutual respect among all within the construction industry.
- E. Community Service: Encouraging participation and leadership in community and civic affairs.
- F. Industry Forum: Provide a place for discussion and action on problems of common interest to engineers engaged in construction or in design of construction.
- G. Public Policy Advancement: Support legislation in the interest of the public and the profession of engineering.
- H. Employer Relations: Promote professional development and economic advancement through the use of sound employment and personnel practices.

## ARTICLE III

### Committees

**Section 1. Number and type:** The committees may change from year to year, depending on the needs of PEC general membership.

## ARTICLE IV

### Finances

**Section 1. Allotment of MSPE Dues:** PEC will receive an allotment from the annual dues of each member of MSPE who designates themselves as an engineer in construction. Funds may be expended on any activity which supports the PEC Mission.

**Section 2. Budgeting:** The PEC Chair will prepare an annual budget plan for the prudent use of funds collected. The Board, by majority vote at an official meeting, will approve the budget. This annual budget shall be submitted to the MSPE Board of Directors at the Annual Convention.

## ARTICLE V

### Communications

**Section 1. Chapter Representatives:** The PEC Chapter Representatives will attend Chapter meetings and discuss and announce activities of PEC to local chapter members.

**Section 2. The Chair:** The PEC Chair is responsible for keeping MSPE and the general PEC membership informed of PEC activities.

## ARTICLE VI

### Amendments

These by-laws may be amended by a majority vote of The Board as approved by the MSPE Board.