

**Jefferson City Chapter**  
**Missouri Society of Professional Engineers**  
**Board Meeting Minutes**

MSPE Building

December 6, 2011 – 12:00 pm to 1:00 pm

Board Members Present:

Jason Sommerer, President  
Gary Davis, Vice-President  
Travis Bruemmer, Secretary  
Patrick Kremer, Treasurer  
Liz Duvall, Director  
David Bange, Director  
Chekesha Nelson, Student Chapter (LU) Committee Chair  
Charlie Stieffermann, Partners in Education Coordinator

- Approval of previous meeting minutes and Treasurer's Report – *Reviewed and Approved*
  - Forward minutes to Marla to be posted on the website
    - *Make sure Marla has all the past months' approved meeting minutes, copy Jason.*
- Chapter Service Activities – Litter cleanup?
  - *Jefferson City streets*
  - *Model after MoDOT's litter cleanup program*
    - *2 times a year (minimum), flexible length of roadway, look into MoDOT's local roadways, then Jefferson City streets*
- Chapter Lunches
  - PDH Forms – We should be keeping attendance for at least 4 years
    - *Have signed receipt-like slips of paper showing date, speaker, topic, etc.*
    - *Let each PE decide if they want to charge as PDH credit*
    - *Discuss at next lunch meeting (1/31/12)*
  - Update on lanyards for name tags
    - *Leave at meeting*
    - *Present to new members*
- Chapter Constitution and By-Laws
- Increasing MSPE membership among MoDOT employees
  - 10/26/11 Meeting with PEG
  - January Chapter Lunch at MoDOT District Office – offer half price lunch to MoDOT employees? Non-member MoDOT employees?
    - *Try to get RSVP for catering – Lee's, Bandana's, sandwiches, etc.*
      - ◇ *\$5 for lunch and PDH*
- LU Student Chapter Update
  - *Need to condense by-laws for or with student officers*
  - *Perhaps do pizza lunch/meet & greet again*

- Chapter Outreach – Have News Tribune cover our events
  - Tutoring, Fall PDH Days, others
    - *May need volunteers for tutoring in January.*
  - Contacting delinquent and dropped members
    - Marla started contacting. I would like us to continue doing so also.
  - January/February Evening Free Meal PDH Meeting
    - *Hour PDH, sometime the week of February 13-17, perhaps have MoDOT speaker.*
  - Spring Lake Area Meeting – *Need to do again, need more involvement.*
  
- Annual Convention
  - 75<sup>th</sup> Anniversary Celebration – Historical memorabilia from our chapter?
  
- For the Good of the Chapter
  - Upcoming Socials/Events
    - Christmas Party – *about 30 RSVPs – December 13<sup>th</sup> at Madison's*
    - List of events for the year
      - ◇ Hayride – Reserve a Friday night early for next year – *Shrimp Feed as well*
  - Upcoming Chapter Lunch Presentations
    - December – none
    - January 31<sup>st</sup> – Mike Jones, LU Football Coach – motivation
      - ◇ Hosting at MoDOT Central District Office – discuss logistics
    - February 28<sup>th</sup> – Jerry Gamblin, MO House of Reps, IT Security
    - March 27<sup>th</sup> – Gus Wagner – Marketing/Communication/Social Media Use
      - ◇ *Possible speaker – Dr. Mihavich, Linn State Technical College*
      - ◇ *Perhaps other Linn Tech speakers?*
  
- Next Board Meeting – January 3<sup>rd</sup>
  
- From Previous Board Meetings
  - Chapter Goals for 2011/2012
  - Descriptions of Officer Duties – posted on the chapter website
  - Possibilities for additional Joint Meetings?
    - Architects (AIA) – Greg sent email 7/6/11
    - Society of Women Engineers (SWE) – Liz coordinating. Possibly combine with ASCE/BBQ or Central Chapter.
    - Transportation (CMITE)
    - Engineers Without Borders (EWB)
    - ASCE (additional to BBQ)? – 7/26/11 email from Adam Spector
  - Partners in Education/Tutoring at IC
    - Charlie coordinating – could always use more volunteers
      - ◇ Ask an inactive member to help
      - ◇ *Liz – Publication Committee – Help Charlie write a quick article about tutoring and volunteers. Say something at next chapter lunch meeting (1/31/12).*
  
- *Meeting adjourned.*