

**Jefferson City Chapter**  
**Missouri Society of Professional Engineers**  
**Board Meeting Minutes**

MSPE Building

August 2, 2011 – 12:00 pm to 1:00 pm

Board Members Present:

Jason Sommerer, President  
Travis Bruemmer, Secretary  
Patrick Kremer, Treasurer  
Liz Duvall, Director

- I. Approval of previous meeting minutes and Treasurer's Report – *Reviewed and approved.*
  - a. Forward to Marla (Travis and Pat) – *We will want to send approved meeting minutes and Treasurer's reports to Marla Day to post on website.*
  - b. *There was only chapter lunch revenue and expenses and \$361.50 of chapter dues in July; will have reimbursements for annual convention in August.*
  
- II. Chapter Website
  - a. Post approved minutes and Treasurer's Reports? – *Yes*
  - b. Post chapter leadership position duties? – *Yes*
  
- III. Chapter Lunch Locations
  - a. Is the American Legion reserved until next July? – *Yes*
  - b. Are we of with staying there? – *Yes*
  - c. Target date for blast e-mail? (*for Chapter Lunch Meetings*)
    - i. *E-mail a week before*
    - ii. *Send a quick notice to American Legion*
  - d. *Chapter Meeting Packets – Make updates and post to website, except for lunch vouchers.*
  - e. *Free Lunch vouchers should be signed and dated.*
  - f. *Bring filled out PDH forms for current and past meeting and mention it for anyone that wants one for last meeting.*
  
- IV. Membership
  - a. Monthly Summaries
    - i. Dropped Member – not able to make daytime meetings.
      1. *Work on having more evening events/socials*
      2. *Social Chair? – Gary D. as Vice-President but everyone helps as needed*
  - b. Contact Upcoming Renewals?
    - i. *Membership Chair – Ken S. calls delinquent members*
    - ii. *Mention e-mailing for renewals*
  
- V. Partners in Education/Tutoring at IC
  - a. Charlie S. working on details for this year
    - i. *Connie Bruns was e-mailed at IC*
  - b. *Project Lead-The-Way Coordinator*
    - i. *Big time commitment for one person – need two, one for each middle school*
    - ii. *Promote science and engineering involvement at schools, etc.*

VI. For the Good of the Chapter

a. Upcoming Socials

- i. After Work Social at El Jimador.
- ii. Social Chair is vacant. Gary D. is pretty busy right now. Can anyone organize or help out with the Shrimp Feed? – *Liz can assist and will e-mail Gary D.*
- iii. *Need for more social/evening events – Spouse events, speakers with topics that would interest non-technical listeners, PDH opportunities, etc.*

VII. From Last Board Meeting

- a. Newly Licensed PEs (April Exam/October Ceremony) – *Jason called a few, hopefully they will attend the ceremony*

b. Chapter Lunch Presentation Topics

- i. AECredentialing Services – *Jason contacted.*
  1. *Service will track PDHs for you.*
  2. *Invite for lunch meeting to describe (sales pitch)?*
    - a. *Couple with something else*
    - b. *Save as a filler*
    - c. *Let Gary D. know*

c. Possibilities for additional Joint Meetings?

- i. Architects (AIA) – Greg sent e-mail 7/6/11
- ii. Society of Women Engineers (SWE) – Liz will look into
- iii. Transportation (CMITE)
- iv. Engineers without Borders (EWB)
- v. ASCE (additional to BBQ?) – 7/26/11 email from Adam Spector
  1. *Jason will forward email to Liz for her to coordinate*
  2. *Will continue BBQ with ASCE; maybe do additional joint meetings as evening socials, etc.*

VIII. Misc. Items

a. Vacant Chapter Positions

- i. *Project Lead-The-Way Coordinator(s)*
- ii. *Lake Area Committee*
  1. *Have more lake meetings – once or twice a year (Versailles member could attend then)*
- iii. *Social Chair – more social/evening events*

IX. Meeting adjourned.